RELEASE AND CERTIFICATION
BACKGROUND CHECK FOR JUVENILE SERVICE POSITIONS

1. PURPOSE. The County will not employ individuals to work with children if they have ever abused or neglected a child or demonstrated criminal conduct incompatible with service to or care of children. If you have such a history, it is unlikely that you will be employed and you may lose your position working with children if you already hold one with the County. The County will check the criminal background of all applicants for employment after a conditional offer of employment has been made and will check the backgrounds of all existing employees who work with children. As a condition of your employment, you must sign the certification below and complete this form accurately, fully and truthfully.

Last Name	*First*	*Middle*

Maiden name or any last name from previous marriages or all other names by which you have been known:

Social Security #	*Sex*	*Race*	*Birth Date*

Current Address: *Street*	*City*	*State*	*Zip*

Prior Addresses and Dates: *Street*	*City*	*State*	*Zip*	*Dates*

Current Spouse: *Last Name*	*First*	*Middle*	*Maiden*	*Sex*	*Race*	*Birth Date*
Previous Spouse: *Last Name*	*First*	*Middle*	*Maiden*	*Sex*	*Race*	*Birth Date*

Full Names of Your Children (Include adult children, step children, foster children, children not living with you. Attach additional page if needed.)

Last	*First*	*Middle*	*Sex*	*Race*	*Birth Date*	*Last*	*First*	*Middle*	*Sex*	*Race*	*Birth Date*
Last	*First*	*Middle*	*Sex*	*Race*	*Birth Date*	*Last*	*First*	*Middle*	*Sex*	*Race*	*Birth Date*
Last	*First*	*Middle*	*Sex*	*Race*	*Birth Date*	*Last*	*First*	*Middle*	*Sex*	*Race*	*Birth Date*
Last	*First*	*Middle*	*Sex*	*Race*	*Birth Date*	*Last*	*First*	*Middle*	*Sex*	*Race*	*Birth Date*

2. CERTIFICATION AND RELEASE. I certify that I have never abused or neglected a child or committed a crime incompatible with service to or care of children. I also hereby certify that the information contained on this form is true, correct and complete to the best of my knowledge. Pursuant to Section 2.1-382 of the *Code of Virginia*, I authorize the release of personal information regarding me which is either found in the criminal history records maintained by the Virginia State Police or which is related to any disposition of founded child abuse/neglect in which I am identified as responsible for such abuse/neglect maintained by the Virginia Department of Social Services or any local department of social services.

Signature _____

NOTARY

City/County of _____
Commonwealth/State of _____
Acknowledged before me this ____ day of _____, 200____ _____
Notary Public
My commission expires _____

Pursuant to § 2-79 *Chesterfield County Code* and § 19.2-389, *Code of Virginia*, Chesterfield County hereby requests background checks on the individual identified above from the Criminal History Records, Sex Offender and Crimes Against Minors Registry, and the Department of Social Services Central Registry. This information is being used for current and prospective employees.

Mail Reply To:
Chesterfield County Department of Human Resource Management, Attn: Doris Kron Agency Code _____
P. O. Box 40, Chesterfield, VA 23832
804/717-6325

Job Title _____ Department _____

ATTACHMENT A

CHILD PROTECTIVE SERVICES CENTRAL REGISTRY SEARCH

1. We are unable to determine at this time if the individual for whom a search has been requested is listed in the Central Registry. This form should be returned with the following questions answered: _____

_____

_____

_____

_____

_____

_____

Worker: _____ Date: _____

2. Based on information provided by local departments of social services, we have determined that _____ _____ is listed in the Central Registry of Founded Child Abuse/Neglect Investigations with a Founded disposition of child abuse/neglect. For more detailed information, contact the _____ _____Department of Social Services at _____
STREET

_____
CITY STATE ZIP

in reference to Child Protective Services Case/File # _____.

3. As of this date, _____, the individual whose name was being searched is NOT identified in the Central Registry of Founded Child Abuse/Neglect Investigations as an involved caretaker with a Founded disposition of child abuse/neglect.

Signature of worker completing search: _____ Date: _____